

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 6<sup>th</sup> August 2007**

**Meeting started 7.05pm**

### **Present-Parish Council**

Chairperson	Melva Burton	Vice Chairperson	Barry Hodgson	Councillor Gillian Greenwood
Councillor	Ian Hartley	Councillor	Ruth Crompton	Councillor Raymond Clough
Councillor	Adrian Foulkes	Councillor	Emma-Jane MacDonald	Clerk Adele Waddington

### **Also Present**

David Pollard-Press Representative, Cllr Violet Vaughan, Lynn Slater, Arthur English, Joan Harper, Jason Philips, Paul Reyner, Smith Blackburn – Residents from Trawden.

### **Apologies**

Councillor Beverley Robinson, Mark Gardner-Trawden Community Group, CCllr Mike Calvert, PC Mark Whitehead, PSCO Robert Beck

### **Minutes**

The minutes of the meeting 2<sup>nd</sup> July require a slight amendment. They were proposed by Cllr MacDonald, and seconded by Cllr Greenwood. The amended version will be available at the meeting of 3<sup>rd</sup> September 2007.

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests. Councillor Foulkes declared an interest at the Ighamite Graveyard at Winewall. Re a quote submitted.

### **Police Matters**

PC Mark Whitehead and PSCO Robert Beck were unable to attend the meeting, but sent a crime report as follows.

- Car stereo and CD's stolen from vehicle on Cotton Tree Lane. Undetected.
- Attempt Burglary on Forest Bank there was no entry gained. Undetected.
- Vehicle stolen from Bright Street Winewall, no keys stolen, offender used unknown means to remove vehicle. Undetected.
- Burglary at LBS. Unknown offender approached rear of building and by using ladder gained entry. Search of the property. Cash stolen. Undetected.
- Unknown offender gained entry to visitor information centre in wycoller park. Stolen charity box and left scene. undetected.
- Shed broken into on Carriers Row. 2 bikes stolen. Nothing seen or heard. Offender left scene undetected.
- SID sign currently out in Laneshawbridge. Will be out in Trawden once it has been taken down and charged up. AW to request it be erected for Trawden Show on Sunday 12<sup>th</sup> August.
  
- Cllr Hodgson reported sightings of a flasher in Trawden. David Pollard will investigate.

### **County Councillor Mike Calvert**

CCllr Mike Calvert was unable to attend the meeting.

### **Residents Issues**

A planning application has been received for a 5KW wind turbine at the old Cemetery House, Colne Road, Trawden. Planning application PLA13201 dated 31<sup>st</sup> July 2007. Cllr Hodgson declared interest in this item. The wind turbine produces electricity for domestic requirements and any excess is sent back into the National Grid. There is already one at Black Lane Ends, and Cllr Clough is concerned about the turbine extending onto the skyline after looking at the location plans. In recent times, a mobile phone mast was strongly objected to in the same area, and it will be seen from as far as Winewall Road.

Lynne Slater advised that the height of the turbine is to be 36', and is concerned that everyone in the surrounding area will be able to see and hear it. After the blades are attached, the total height will be 50'. The Planning Department have only sent out 13 letters to local residents about this advising that if they have any objections, they need to advise by 20<sup>th</sup> August. They feel more residents should have been informed and received letters. Cllr Hodgson advised that the number of letters is determined by a diameter from the plan. If an address falls into this diameter, they will receive a letter.

Cllr MacDonald had mixed feelings about this. She is encouraged by the action towards Green Energy, but is concerned about the blot on the landscape. The question was raised as to whether a turbine can be erected in the Conservation area. There were also concerns as to whether more turbines can be added if applied for.

The Parish Councillors would like Adele Waddington to follow the residents concerns by requesting clarification on the matters from the Planning Department and reporting her findings to both the Parish Councillors and the residents concerned.

Graham Odgers attended the meeting to clarify the position of the re-instated road on Skipton Road to Bank Quarry Bungalow. The road was already there, and the family have just re-instated it, put in new drains, ensured the horse trough at the bottom of the field is up and running again, landscaped the area and improved the bridal path. Cllr MacDonald advised that she had received comments stating how much improved the area looked.

An application has been received for alterations to buildings at Great Hill Farm, Trawden. Planning application number PLA13123 dated 9<sup>th</sup> July 2007. Owner of the property, Jason Phillips explained that they are trying to keep the property looking as much as possible as it is now although 2 footpaths will have to be slightly diverted, this was all in hand. After looking at the application and plans, Cllr Greenwood would prefer to see it developed to this high standard rather than the buildings being dilapidated. All were in favour.

### **Matters Arising**

#### **Change of Signatories for Bank Account**

This has now been completed. Cllr Burton, Cllr Hodgson and Adele Waddington are all signatories.

#### **Register of Interest forms**

Cllr MacDonald, Cllr Burton, Cllr Greenwood, Cllr Foulkes, Cllr Hodgson, Cllr Clough and Cllr Hartley returned their completed forms. Cllr Crompton and Cllr Robinson will ensure Adele Waddington received them as soon as possible.

#### **Signs for Wellhead**

No progress. Next Agenda

#### **Wheels Park for Trawden**

No report yet received from the Borough of Pendle-Parks Department. Next Agenda.

#### **Victorian Toilet –Skipton Road**

Cllr Clough will paint the end panel green. Cllr Hodgson will then re-paint it all black. AW to chase Mark Caffrey about re-quote on doing the gold only as per original picture received from Cllr Greenwood.

#### **Trawden Forest Parish Stones**

Cllr Clough will move the one from the old Post Office at Cottontree on Saturday morning to it's new area.

#### **Street Signs in Trawden**

Some streets signs have already been spotted, but it was suggested that a competition would be put in the Colne Times. Any child under the age of 12 who sees a street sign that needs re-painting will contact Adele Waddington with the details. If the child spots 6 signs, their name gets put into a draw for a prize 6 times. There will be a winner and runner-up.

#### **The Parish Plan**

Mark Gardner was unable to attend the meeting. Mark has arranged for a table to be available at Trawden Show to display the Parish Councils information.

#### **Festive Decorations**

Adele Waddington has written to Pendle Council, but is waiting a reply.

#### **Colne Area Committee**

Cllr Vaughan attended the meeting and the Ursulas Chapel development was passed.

A resident of Holme Crescent has contacted Cllr Vaughan regarding a sign that has been taken down on a small play area on Holme Crescent where children are currently playing football. Cllr Vaughan has contact PC Whitehead who is dealing with the situation. Cllr Vaughan has also requested that the sign is replaced.

#### **Poetry Garden Plaques**

Mark Gardner has delivered these to the original engraver who are waiting for a colleague to return from holiday until a final decision is made.

#### **New Parish Councillor Applications**

Only one application was received in writing from Paul Reyner. Adele Waddington to write to Mr Reyner to invite him to the next meeting on 3<sup>rd</sup> September.

#### **New Pharmacy Application**

David Pollard advised that the person who has put the application in for the new pharmacy in Trawden is the same person who has the new pharmacy service at Asda Colne. It is likely that this is a speculative proposal. Cllr Crompton has written

to object to this matter personally.

### **Gardening Services**

The Parish Council currently pay for the gardening service to the side of Harmabee Surgery. In 2006/2007 the cost was £821. W Lyell Gardening Service have put in a quote. Adele Waddington to write to Borough of Pendle and ask what we actually pay for and how often. The land to the side of the Victorian Toilet and the Cottontree garden also require attention. Cllr Foulkes to see if he can get quotes for these areas.

### **Old Inghamite Chapel**

The railings need painting and the wall needs re-pointing. Fred Stewart from Pendle Council has submitted a quote to the relevant department and is waiting for the OK to spend the money.

### **Parish Matters**

- Cllr Vaughan has met with the residents concerned over the Playground on Carr Head and a member of the Pendle Council. The residents are getting school children to write to the Parks department with their concerns. The person who came from the Council has advised that the new equipment is dangerous, especially the rope bridge. This is an on-going issue.
- Cllr Foulkes reported a dog waste bin on the footpath to the top of Gladstone Terrace footpath and the bottom of Wellhead which doesn't get emptied. AW to write to Pendle Council.
- Cllr MacDonald reported complaints of dog waste on Old Chelsea. In particular outside the house there and on the grass across. AW to write to Pendle Council.
- Cllr MacDonald has received some information from Heather Shaw regarding Energy Efficiency who would like to attend a Parish Council meeting to introduce her scheme. It was felt that unfortunately she would not get the response desired if few residents were present. Cllr Burton suggested she leaves information in the library, Community Centre and Post Office. Cllr MacDonald will reply.
- Cllr Greenwood advised that there is a lot of ragwort around at the moment especially on Skipton Road and Boulsworth Road. AW to contact Pendle Council to remove urgently.
- Cllr Greenwood advised that below Frighams Cottage, Boulsworth Road, there is a lump of tarmac which has been left by the Water Board recently. AW to contact Pendle Council to see if they can resolve.
- Cllr Greenwood advised that on Hollin Hall Road there is a dip in the road which has been left by United Utilities recently. AW to contact Pendle Council to see if they can resolve.
- Cllr Greenwood reported lampposts 1, 2, 3, 4 and 5 are out in the Cottontree area. AW to contact Pendle Council
- Cllr Clough has noticed that the dustbin at Cottontree is damaged. AW to contact Pendle Council to replace.
- Cllr Clough advised that the residents of Cottontree near to the Chinese are not using the car park on Ballgrove anymore. They are parking on the pavement and up to the junction especially in the evening. AW to contact PC Whitehead/PCSO Beck to see if they resolve the issue.
- Arthur English advised that Trawden Show will be taking place despite the recent outbreak of Foot and Mouth disease.

### **Planning Applications**

- Letter-29/06/07-Borough of Pendle-Planning Dept. Re-Domestic conservatory to 2 Meadow Bottom. No objections
- Letter – 4/07/07 - Borough of Pendle-Planning Dept. Re- Single storey extension to rear of Guildford Clough. No objections
- Letter – 9/07/07 - Borough of Pendle-Planning Dept. Re- Extension of dwelling into barn, alterations to openings, replacing agricultural building with garage and granny flat, extend residential cartilage and face outbuilding in stone at Great Hill Farm. After looking at the plans it was suggested this be developed.
- Letter – 9/07/07 - Borough of Pendle-Planning Dept. Re – Erection of detached garage at Beau Vista, Stunstead Road
- Letter – 31/7/07 – Borough of Pendle – Planning Dept. Re – Erection of Wind Turbine at Cemetery House, Colne Road. See above notes.
- Letter – 31/7/07 – Borough of Pendle – Planning Dept. Re – Erection of three bay detached domestic garage at Alderhurst Head Farm, Hollin Hall. The Parish Councillors are concerned over the location of these garages in relation to the house. AW to ask the Planning Department of they are definitely garages or for another purpose.

### **Correspondence**

- A thank you note has been received from David Robertson
- Letter 6/07/07 from BoP re Code of Conduct meeting. They feel all Parish Councillors should attend the course. Additional meetings have been scheduled for Monday 20/8/07 and Wednesday 5/9/07 at 7pm at Nelson Town Hall. Advise Pat Hudson who will be attending.

- Letter 6/7/07 from Calderdale Council – Re Supplementary Planning document for Managing Housing Supply
- Letter 6/7/07 from Calderdale Council – Re Supplementary Planning document for planning applications in Central Elland
- Letter 6/7/07 from Calderdale Council – Re Supplementary Planning document for Developer Contributions Towards meeting open space, sport and recreation facilities.
- Letter 6/7/07 from City of Bradford District Council – Re Bradford City Centre Area action plan for waste development.
- Booking form from NALC – Cracking the Code, the new ethical regime for Parish Councillors at the NEC, Birmingham on 19/7/07.
- News Bulletin received from Pendle District Partnership Office (BY E-MAIL)
- E-mail received from Cllr Mike Calvert re Community Action Grants – up for grabs.
- E-mail received from Cllr Mike Calvert re News Releases
- Minutes of Council and Committees received for meetings held between 27<sup>th</sup> March and 17<sup>th</sup> May
- Notice of meeting for The Executive to meet on 18<sup>th</sup> July at Nelson Town Hall
- Development Control Committee meet on 17<sup>th</sup> July at Nelson Town Hall
- Litter and Detritus Scrutiny Panel to meet on 30<sup>th</sup> July at Nelson Town Hall
- Smoke Free Legislation Scrutiny Panel to meet at 7pm on 31<sup>st</sup> July at Nelson Town Hall
- Two Sundry Invoices received from BoP received via Alison for work at grounds near Harambee Surgery. This usually comes but once a year.
- The Playing Field Newsletter for Summer 2007 received.
- Letter – 9/07/07 - Borough of Pendle-Planning Dept. Re – appeal against Mr & Mrs Hartley to erect steel portal agricultural building at Field 2252, Wycoller Road.
- Lancashire County Council Newsletter received about Financial advise for students who are considering higher education.
- Notice of Meeting for Colne and District Committee on 9<sup>th</sup> August at 97pm at Colne Town Hall.
- Letter from Pendleside Hospice asking the Parish Council to display some posters for fundraising events
- Poster received regarding Mayor's Saturday Surgeries
- Letter received from LCC regarding the Development of a Parish Charter
- Letter received from BoP – Lancashire Forum
- Letter received LCC – Minerals and Waste Development Framework

### **Finances**

The audit has now been returned to the auditors.

Adele Waddington was issued with a cheque for £220 for her Salary. Chq no 706 issued 6<sup>th</sup> August

Adele Waddington was issued with a cheque for £28.60 for her Expenses. Chq no 707 issued 6<sup>th</sup> August

Adele Waddington was issued with a cheque for £220 for more Petty Cash. Chq no 708 issued 6<sup>th</sup> August

The Parish Council will use the Trawden on-line laminator and it will be kept at Adele Waddington's house.

Adele to order filing cabinet. This was proposed by Cllr MacDonald and seconded by Cllr Crompton.

Adele to check what monies have been issued to Trawden Church for the up-keep of the Church Clock.

### **Allotments**

All allotment rents now paid.

AW to contact Cllr Hodgson regarding notice of unattended allotment.

**Meeting closed 9.05pm.**

**Next meeting 3<sup>rd</sup> September 2007, 7pm prompt**