

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 5<sup>th</sup> November 2007**

**Meeting started 7.05pm**

### **Present-Parish Council**

|             |                   |                              |                           |
|-------------|-------------------|------------------------------|---------------------------|
| Chairperson | Melva Burton      | Councillor Gillian Greenwood | Councillor Adrian Foulkes |
| Councillor  | Ian Hartley       | Councillor Ruth Crompton     |                           |
| Councillor  | Beverley Robinson | Councillor Paul Reyner       | Clerk Adele Waddington    |

### **Also Present**

His Worship The Mayor, Councillor Alan Buck, Derek Holmes, David Pollard-Press Representative, Cllr Violet Vaughan, CCllr Mike Calvert, PC Mark Whitehead, Arthur English, Residents from Skipton Road, Trawden.

### **Apologies**

Vice Chairperson Barry Hodgson, Councillor Raymond Clough, Councillor Alan Davies, Mark Gardner

### **Minutes**

The minutes of the meeting 1<sup>st</sup> October were approved and signed correct. They were proposed by Cllr Robinson, and seconded by Cllr Reyner.

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests. Cllr Crompton declared interest on the issue of Richard Wellocks business, Cllr Foulkes declared interest in the Old Inghamite project, and Cllr Derek Holmes declared interest in the proposed new pharmacy and the Harambee Surgery funding proposal for the pilates class.

### **His Worship, the Mayor, Councillor Alan Buck**

The mayor thanked the Parish Council for their kind invitation for him to join one of the meetings. He feels that the Parish Council makes a significant difference to the area. He feels that Pendle is a great place, and we are very lucky to have such wonderful landscaping around us. On the new Boundary Mill site, there is going to be a dedicated Visitor Centre. He is involved with a number of different activities in the area including the cycling festival, walking festival, riding festival, canal festival, and the festival of flight. He has created a Mayor's blog which is updated weekly and includes pictures and details of everything done in the previous week. At Christmas, he will be promoting the smaller and specialist shops within the borough. He thanked the Parish Council for their hard work and contribution to the local area.

### **Co-option of New Parish Councillor**

Following the departure of Cllr Emma-Jane MacDonald, the vacancy has been advertised and the successful candidate was co-opted onto the Parish Council. This new person is Derek Holmes.

### **Police Matters**

PC Mark Whitehead reported on the following crimes.

- The plastic pig at the entrance to the caravan lock-up on Skipton Road has been destroyed between 5<sup>th</sup> and 6<sup>th</sup> October. The cost for this is £90.
- In the Cotton Tree area, there have been 2 break-ins where car keys and cars have been stolen. West Yorkshire Police have been involved in the investigation.
- At the Hollin Hall Mill development, there was a main electric cable cut, but left live on the ground. If this had been touched by anyone, they would have either been seriously injured or even killed.
- Some funding has been received from Colne Partnership, and over the school holidays 12 children from Trawden to a football camp, and are currently doing Marshal arts with some children.
- The neighbourhood watch scheme has stopped 2 potential crimes within the last month.
- PC Whitehead has advised that if anyone sees something suspicious, please call him with as much detail as possible.
- Arthur English asked PC Whitehead if the church were able to close Skipton Road near the War Memorial on Sunday 11<sup>th</sup> November following the service at the Church for Remembrance Sunday. PC Whitehead is unable to attend, but PCSO Rob Beck will be there and will ensure sufficient Police are in attendance to stop the traffic. Arthur thanked PC Whitehead.

PC Mark Whitehead left the meeting at 7.30pm

### **County Councillor Mike Calvert**

- CCllr Mike Calvert advised that Keighley road, from the top of Cotton Tree to the centre of Laneshaw Bridge is to be re-surfaced.

- Cllr Clough advised that Winewall Road had some damage near to the water trough. CClr Calvert advised that he has inspected this area and feels that it is only light rippling at the moment.
- Following the reports of double parking at Cotton Tree, CClr Calvert has raised the issue with the Police who are investigating it, but mostly it happens late in the evenings.
- CClr Calvert met Mark Gardner at a meeting in Chorley who advised that Trawden Show had a deficit of around £12000 this year. CClr Calvert has a small pot of money which he can allocate some of it to next years show.
- CClr Calvert is attending the Remembrance Sunday Service at Foulridge this year, but hopes that the service in Trawden goes well.
- CClr advised that signs have been put up in Hollin Hall reminding residents that when the gritters have been, under the parked cars won't have been done, so be aware that it may be slippery.
- Cllr Foulkes advised that a pile of grit had been put in the road at the top of Winewall, but will check whether the grit bin has any in.

CClir Calvert left the meeting at 7.45pm

### **Friends of Harambee**

Joan Harper attended the meeting following a letter to Cllr Burton for a request for a contribution toward the running costs of the Pilates class that Friends of Harambee run. They are a registered charity promoting health in the village. Most people who attend the class are 60+ and are charged £3 per session. Cllr Burton advised that the Parish Council has budgeted for youth activities but not for any other adult activities in the village. Cllr's Crompton and Robinson feel that it is well worth giving the charity some money in order to keep this class going. Their biggest cost is the instructor, but it also costs £300 to rent the Community Centre per term. Cllr Burton suggested that the Parish Council donate £300, which was proposed by Cllr Foulkes and seconded by Cllr Reyner. This is a one-off contribution to support the cause. Joan Harper to let Adele Waddington have an invoice in order for a cheque to be raised.

### **Residents Issues**

#### Richard Wellock Fruit and Vegetable Supplies

There were residents in attendance from Skipton Road, Leyland Close, Lachman Road and Becksides to complain about the noise levels from the Wellocks business through the night. One resident has logs from 23<sup>rd</sup> July to date recording all the problems caused. She is woken every night from 2am with the noise of wagons and people, and lights shining into bedrooms. The residents feel that the buildings acquired by Wellocks are not being used for their intended purpose. There is paint spraying and sandblasting in the open which carries across the road to the houses. They are kept awake every night except Saturday night as this is the only night they do not work. Wellocks have advised that they will unload vehicles around the back of the building, but the residents feel that this is not sufficient. They feel that there is a lot of preventable noise. Cllr Reyner advised that similar problems happened at his employers and they had to eventually move out of their premises. He also advised that Wellocks will have an Operators Licence for the number of vehicles they can run, but wonders whether they are allowed to service their vehicles to such an extent. The Wellocks site is a historic site with no conditions attached, but modern day usage guidelines state that operating between 7am and 11pm is acceptable. Cllr Holmes advised that a petition should be started and sent to the Health and Safety Executive for consideration. Adele Waddington will write to Pendle Council supporting the argument as it sounds like the noise levels are unacceptable and ask if anything can be done to improve the situation.

#### Skipton Road/River Street

Stephen Wilcock from Skipton Road attended the meeting to raise his concerns about vehicles using their back street as a turning circle. The back street is owned by the residents and on the deeds it states that this is footpath access only. There are children playing on the back street from both Skipton Road and River Street, and they feel that it is only a matter of time before someone gets injured. It seems to happen more when Harambee Surgery is open. Cllr Burton asked that Adele Waddington write to Pendle Council to ask if the residents can erect any signage to either advise that there are children playing, or to state 'Access Only'. Once a response is received, Adele will contact Stephen.

#### Crane at Hollin Hall

There have been complaints from some of the residents on Hollin Hall regarding a crane which arrived at 7.30am. The residents had parked their cars as normal, but were knocked upon to move their cars in order for the crane to get through. There is an agreement that no large vehicles will arrive on the site before 10am or after 4pm. The developers agreed to advise everyone 24hours before any large vehicle was due in order for access to be clear. On this occasion this did not happen. The police were called and after measuring the width of the road, advised that no obstruction was being caused. The residents wanted to make it clear, that, at no time, did anyone purposely obstruct any vehicle trying to get to the development. Adele Waddington to write to Dunham Homes detailing the concerns of the residents and advise they must, as per previous agreements, advise when a large vehicle is due and that they must adhere to the times agreed. CClr Mike Calvert and Cllr Violet Vaughan echoed the concerns raised and asked to be included on the letter. A copy of the letter is also to be sent to Planning at Pendle Council and Cllr Alan Davies.

### **Matters Arising**

#### **Victorian Toilet –Skipton Road**

Cllr Burton, Cllr Crompton and Adele Waddington have painted the relevant bits gold. Cllr Hodgson to complete the black painting.

#### **Trawden Forest Parish Stones**

Cllr Clough will move the one from the old Post Office at Cotton Tree on Saturday morning to its new area.

#### **Festive Decorations**

Adele Waddington has a list of all decorations available from Pendle Council. This list is to be circulated and a vote on what we would like next year is to be carried out. These can then be ear-marked for 2008.

#### **Colne Area Committee**

The Wellocks issue will be discussed at the November meeting.

#### **Poetry Garden Plaques**

Adele Waddington written to Walnes and they are in the process of responding regarding the repainting of the Poetry Garden Plaques. AW to chase.

#### **Harmabee Surgery**

Cllr Mike Calvert advised that the preliminary procedure had been completed and the application is at the second stage. Any decisions are currently open to appeal and it is expected that, in December, it will reach the 3<sup>rd</sup> stage where the application is seriously considered. From this point, the applicant must specify within 6 months of the intended location. Cllr Mike Calvert will advise when anything needs to be done by the Parish Council or the villagers. Cllr Holmes advised that not all residents in Trawden can use the dispensary at Harambee as they are only allocated 2000 patients, not everyone in the village is a patient there. He feels that a Pharmacy could offer more for those who currently cannot use the dispensary at Harambee Surgery.

#### **Village Lengthsman**

Following e-mails received from Jerry Stanford, we believe that Laneshaw Bridge are interesting in employing a Lengthsman. Lancashire County Council will actually employ the person and may make a contribution to their salary. Both Trawden and Laneshaw Bridge would require general maintenance work, gardening, handyman work and litter clearance. Adele Waddington to contact Jerry and advise that we are interested and request an approximate cost for employing them.

#### **Gardening Services**

Billy Lyell has quoted for 3 areas of gardening, but following the discussion of the Lengthsman, the parish Council feel that it is unfair to employ Mr Lyell for an uncertain time. The area next to the Victorian toilet has been adopted by a neighbour and the Cotton Tree garden will be, in the short term, dealt with by Cllr's Burton and Crompton. Adele also to advise Mr Lyell that once the Lengthsman post has been created, the Parish Council would welcome his application.

#### **Old Inghamite Chapel**

Fred Stewart from Pendle Council has received the authorisation to commence with the work, but now requires a licence. Once the licence is received, Fred will contact Adele.

#### **Planning Applications**

- Letter received from Neil Watson regarding the landscaping at Slackbooth House stable block. E-mailed all parish councillors 11<sup>th</sup> October to ask for feedback. Cllr Crompton advised that it must be discussed at the meeting and requested that Adele Waddington find out whether the developers are confident that the current drainage can cope with the rain water from the new stable roof. Also there is a 600 litre tank where the foul water collects. Where does this go when the tank is full? Does it drain into the land, or is it taken away? If it is taken away, does the home owner have consent for this, and does the carrier have a licence to do such a job? Once AW has the reply, she must contact the Parish Councillors to advise the outcome.
- PLA13366 – Mr & Mrs Stephenson of 9 Lanehouse would like to erect a 2 storey extension to the rear of their property. Closing date for comments 25<sup>th</sup> October. E-mailed all Parish Councillors 11<sup>th</sup> October. No objections received.
- PLA13369 – Mr Shields of 13 Lanehouse would like to erect a 2 storey extension to the rear of their property. Closing date for comments 22<sup>nd</sup> October. E-mailed all Parish Councillors 11<sup>th</sup> October. No objections received.
- PLA13371 – Mrs D Nolan would like to erect four horse stables at field number 9030 Wycoller Road, Wycoller. Closing date for comments 29<sup>th</sup> October. E-mailed Parish Councillors 23<sup>rd</sup> October. Cllr Burton requested that the date be extended following the meeting. Residents of Wycoller are concerned that, currently there are wagon bodies and a car that has not moved for a considerable length of time. They feel that if the permission is granted, once the stables have been erected, that the site will not actually be cleaned up. They are also concerned that the

access to the field is on a bend at the end of the footpath, and feel that it could mean that vehicles getting onto the site will have to go into Wycoller, turn round and go back up the lane. They are also concerned that repeated usage of the entrance will lead to the end of the footpath eroding and making it difficult for people in wheelchairs and with prams to get off the footpath onto the road. Villager's must work to strict guidelines when doing anything to their homes and feel that this field lets the area down. Cllr Robinson advised that the proposed stables are up against a vacary wall, and advised that if six people complain to planning about the stables, then Colne Area Committee will look at the proposed plan. Adele Waddington to write to planning detailing that the owner has allegedly taken down trees without consent, the issue regarding the entrance, and the fact that this is our biggest tourist site and is currently is a problem. There is also some confusion over the roofing, whether it is grey slate or corrugated steel. The general appearance of the stables is very good, and they fit the conservation area very well.

### **Parish Matters**

- Cllr Greenwood recently went walking with the Pendle archaeological group, and they found a 12<sup>th</sup> century stone gatepost laid on the floor at Lower Beardshaw farm. This could have happened whilst the alteration have been taking place. Adele Waddington to write to the home owners to advise that it must be re-instated urgently. Also send a copy of the letter to Rosemary Lyon at Pendle Borough Council Conservation Dept.
- Cllr Greenwood asked that the gutters be cleared on Dark Lane/Boulsworth Road. AW to write to Highways.
- Cllr Foulkes advised again that the dog bin at Gladstone Terrace/Wellhead is not being emptied. AW to write again the Pendle Council to ask that this be included in the rounds.
- Cllr Foulkes asked if anyone knew of a spare picnic table for the Green at Wellhead. Cllr Greenwood will pursue this.
- Cllr Holmes advised that the 'No Ball Games' sign is still on-going at Bannister Close/Holme Crescent.
- Cllr Reyner advised that he has been tackling the HGV parking problem adjacent to LBC. This has now stopped. All the Parish Councillors congratulated Cllr Reyner for this. Only a small van will now be parking there.
- Cllr Reyner is concerned that a resident of White Lee Avenue is using the tram tracks to service vehicles. He will approach the individual and try to come to an agreement on this.
- The Poetry Garden flag stone has been replaced.
- Cllr Hartley advised that there are new residents in Hollin Hall barn who are causing problems for vehicles turning onto the lane. He will approach the residents and advise of the problems they are causing.
- Cllr Robinson asked that Adele write to PBC regarding the give-way on Shellfield Lane. Currently, traffic travelling from Trawden must give way, but it is very difficult to see when pulling out from the junction. She asked if the give way could be altered so that the traffic from the right is to give way. Adele to report back on this issue.

### **Correspondence**

Letter received from SELRAP thanking TFPC for their support and enclosed latest newsletter.

Minutes of Pendle Countryside Access Forum, and requirements of future mailing arrangements.

Notice of a meeting for the Colne & District Committee on Thursday 11<sup>th</sup> October at Colne Town Hall at 7pm.

Notice of a meeting for the Scrutiny Management Team to be held on Tuesday 16<sup>th</sup> October at 7pm at Nelson Town Hall.

Agenda for meeting also received.

Notice of a meeting for the Executive to be held on Thursday 18<sup>th</sup> October at 7pm at Nelson Town Hall. Agenda for meeting also received.

Notice of a meeting of the Council to be held on Thursday 25<sup>th</sup> October at 7pm at Nelson Town Hall. Agenda and full report for previous meetings also enclosed

Notice of a meeting of the Climate Change and Planning Policies Scrutiny Panel to be held on Tuesday 23rd October at 7pm at Nelson Town Hall.

Minutes of the Council and Committees meetings received from May 23<sup>rd</sup> to July 5<sup>th</sup>.

Notes of mini seminars received from the Parish and Town Council Conference on 15<sup>th</sup> September.

Letter from Tom Partridge re proposed diversion of footpaths 59, 60 and 76 at Lower Draught Gates Farm. He has sent an amended map, and would like comments by 9<sup>th</sup> November. All OK to proceed.

Questionnaire received from the Lancashire Police Authority asking for comments on the number and format of meeting attended by our local Police.

Request from North West Air Ambulance for financial support. Cllr Burton suggest a donation of £250 which was proposed by Cllr Crompton and seconded by Cllr Greenwood. Put to vote, 6 for.

Notice of a meeting of the Standard Committee to be held on Wednesday 31st October at 6pm at Nelson Town Hall.

Letter received from Mark Caffrey. Not interested in painting the gold bits on the Victorian toilet. Photo's received back. Colne Area Committee Agenda and minutes received for their meeting 8<sup>th</sup> November

E-mail received from Philip Mouldsdales regarding the Charter between the Borough Council and Parish and town councils.

E-mail received from Philip Mouldsdale regarding a meeting on 29<sup>th</sup> November for Adele Waddington to attend a consultation about the Charter between the Borough Council and Parish and town councils. Adele is unable to attend this meeting and has advised Philip Mouldsdale.

E-mail received from Lee Burrows regarding the obstruction on Hollin Hall on Thursday 25<sup>th</sup> October. He would like his points brought up at the meeting.

Agenda received for the Colne Area Committee meeting on 8<sup>th</sup> November. Nothing relating to Trawden on the agenda. The Society of Local Councils has sent a Continuous Professional Development leaflet for the Parish Clerk.

Details of all Remembrance Sunday parades for the area received from Pat Hudson.

Letter received from Tom Partridge regarding the proposed creation of a public Bridleway from Carriers Row in Laneshaw Bridge to Wycoller Country Park. He would appreciate comments on this issue by 7<sup>th</sup> December.

Notice of a meeting for the Standard Committee to be held on 12<sup>th</sup> November at 6pm at Nelson Town Hall.

Letter received from Stephen Wilcox regarding the use of the back street from 2 to 22 Skipton Road. It is currently being used as a 'rat-run' and would like some signage placed at either end of the street deterring the use of the road.

Letter received from Shelagh Czapowski regarding the Mayor's annual 'bit-of-a-do' which is to take place at the Municipal Hall between 3<sup>rd</sup> and 7<sup>th</sup> December.

The Playing Field newsletter for Autumn has been received

Notification of the Lancashire Fire and Rescue service family carol service is to be held at Blackburn Cathedral on Wednesday 5<sup>th</sup> December at 7.30pm. They would like a response as to whether anyone will be attending. AW to advise no-one can attend.

Burnley Borough Council have advised that they are now operating an online consultation service for the local plan for the local development framework.

Bradford Council have advised that the Supplementary Planning documents for the housing sites at Bingley road and Derry Hill have been approved.

Leaflet received from Furnitubes for their new range of street and amenity furniture.

### **Finance**

Cheque number 719 for £220 was issued to Adele Waddington for Clerks Services for the month of October

Cheque number 720 for £17.99 was issued to Adele Waddington for Clerks Expenses for the month of October.

Cheque number 718 for £88.07 was issued to Pendle Borough Council for Gardening Services for the month of August.

Cheque number 721 for £250 was issued to North West Air Ambulance.

Cheque number 722 for £50.00 was issued to Adele Waddington for replenishment of Petty Cash.

**Meeting closed 9.25pm.**

**Next meeting 3<sup>rd</sup> December, 7pm prompt**