

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 2nd April 2007

Meeting started 7.05pm

Present-Parish Council

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|-------------|---------------------|------------|-------------------|
| Chairperson | Karen Galvin | Councillor | Gillian Greenwood |
| Councillor | Adrian Foulkes | Councillor | Raymond Clough |
| Councillor | Ian Hartley | Councillor | Ruth Crompton |
| Councillor | Melva Burton | Councillor | Beverley Robinson |
| Councillor | Emma-Jane MacDonald | Clerk | Alison Clay |

Also Present

David Pollard-Press Representative, Mark Gardner-Trawden Community Group, Cllr Alan Davies
CCllr Mike Calvert, PC Mark Whitehead, PCSO Robert Beck, Residents from Trawden.

Apologies

Councillor Hodgson, Cllr David Robertson,

Minutes

The minutes of the meeting 5th March 2007, were approved and signed correct.

Proposed by Councillor Burton, seconded by Councillor Robinson

Declaration of Interest

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.
No declarations were made from Councillors.

Police Matters

P C Whitehead informed the meeting that there had been some car crime in the village.

Trawden Forest Primary School suffered an arson attack; rear door of school was set on fire between 09-12/03/07.

Recreation ground pavilion-damage to the building-windows broken 24/03/07.

Motor vehicles broken into near LBS-27/03/07.

Criminal Damage-24/03/07 Back Cotton Tree Lane.

Criminal Damage-Sun Inn two cars damaged

Burglar Weavers Court 16-17/03/07 two cars stolen VW Polo, A3 Audi total worth £32,000.

Domestic Violence-Skipton Road.

Hollin Hall-juvenile nuisance-person shot with a BB gun.

Message needs to be sent to parents and children informing them that bad behaviour will not be acceptable.

Laneshawbridge and Foulridge Parish Council are still awaiting the installation of their brackets.

Re Neighbourhood Watch Scheme-Boulsworth Drive residents have shown an interest in the scheme.

Reports have been received of youths riding bikes on the wall at the Cotton Tree Garden

PC Whitehead will look into this. Fixed penalty notices can be issued if anyone is found damaging property.

Corner of Church Street-problem with parking. Lanehouse Lane-vehicles parking on the footpath, residents can not get out of their gates. PC Whitehead will look into these.

Re Accident of the wall outside the Community Centre, genuine accident, wall requires repairing.

Contact Borough of Pendle to ask them to repair the wall.

Councillor Clough said there were problems at Winewall Lane, with vehicles parking on the road near the chip shop.

PC Whitehead will look into this.

Require double white lines reinstating outside LBS. Contact CCllr Mike Calvert.

PC Whitehead, PCSO Robert Beck left the meeting 7.25pm

Mr Mick Baker from 19 Church Street addressed the meeting re a refused planning application from Borough of Pendle.

No objections were received from Mr Bakers neighbours to the proposed application.

No change will be made at Church Street.

At the last parish meeting 05/03/07 the Parish Council had no objection.

Highways Manager originally objected, he has now agreed to write to the planning department, retracting his objection.

The Parish Council agreed to send a letter of support to the planning department at the Borough of Pendle,

Agree to the application with two conditions 1/ only 1 vehicle is allowed to park outside 19 Church Street Trawden.

2/ that the licence is issued only to Mr Baker and is not linked to 19 Church Street, Trawden.

Mr Baker left the meeting.

Cllr Mike Calvert asked whether any progress had been made re the poetry plaques. Councillor Hodgson had previously agreed to look into removing the plaques from the wall.

Cllr Mike Calvert had received objections re the Wheel Park for Trawden.

Re the wind farm. Cllr Calvert stated that he does not support the suggestion of a large wind farm, but may support a community wind farm if one is put forward.

Councillor Galvin asked if white lines could be re-instated at the bottom of Rock Lane, also at Cotton Tree Lane near LBS. Cllr Calvert will look into these and try and have them reinstated on the next lining run from LCC.

Question was asked why the pavement was erected at Church Street; this was put there to help people cross the road safely.

Cllr Mike Calvert left the meeting 7.40pm.

Car parking at bottom of Dean Street

Councillor MacDonald had received concerns re parking of wagons on the car park at Dean Street. The car park is privately owned. The land has been granted planning permission.

Nomination Papers

Councillors brought their nomination papers to the meeting.

Alison Clay will return them to the Town Hall at Nelson on Tuesday morning 03/04/07.

Councillor Galvin stated she will not be re-applying this year for the Parish Council.

Capital Grant 07/08

Letter 19/03/07-Borough of Pendle-Accountancy & Audit Services-Re bids for Capital Grants to Parish & Town Councils. Applications must be submitted by 28th May 2007. Application should give supporting information, including background explanation and description of the project. Costs. When work would start and completed.

Quote-23/02/07- received from L Newsome for painting the railings at Winewall Graveyard = £690.00. Request a Contingency of (+) up to 5% to be allowed if a railing is extremely difficult.

Require a grant for £750.00 from the Borough of Pendle

The wall also requires re-pointing.

Councillor Foulkes will source a quote for pointing the wall.

Next Agenda to discuss how much grant money would be required from the Borough of Pendle.

Winewall Chapel Car Park and Graveyard

Cllr Alan Davies read out a letter from the Charity Trust who owns the land where the posts have been erected.

Option 2 would be the best solution-residents who live there to pay a nominal fee to park their cars.

Cllr Alan Davies will reply to the Charity Trust with the preferred option.

Sign for Well at Well Head

Still waiting for a quote from Montgomery Signs. Next Agenda.

Bank Holiday Clean Up

Parish Council have entered the Best Kept Village Competition.

Write to the Borough of Pendle to ask if the following skips can be delivered for the Spring Bank Holiday.

1 Well Head – field at New Laithe Farm-Contact Councillor Burton for details of the field

1 Dean Street Car Park

1 Holme Crescent

1 Old Hollin Hal Mill Top Car Park

1 Ash Street – ask for permission from Mr & Mrs Tranter.

1 Ball Grove Top Car Park-Mr Mark Gardner will contact Mr Jerry Stanford from The Friends of Ball Grove.

1 Ball Grove Bottom Car Park

2 Trawden Community Centre

Delivery of skips required Friday 27/05/07-Collection Monday/Tuesday 28/29/05/07.

Councillor Robinson and Crompton will collect litter from the Mire Ridge and down Colne Road.

Councillor Burton will collect litter around the Recreation Ground.

Next Agenda to discuss further.

Playground

Councillor MacDonald asked if any update had been made re the playground at Trawden.

Cllr Alan Davies said the money had not yet arrived, when money comes through, the Borough of Pendle will contact the Parish Council to discuss on what type of equipment can be installed.

Residents from Hollin Hall Lane expressed their concerns re the new development; the development will bring more children to the village, where will they play? The lane has no footpaths which makes it unsuitable for children to walk to the playground on Carr Head.

Did the developers agree to a play area where the chimney/water tank is situated?

£19,000 is allocated for use in the Boulsworth Area.

Is any money set aside for a playarea at the development? Cllr Robertson may know more of the situation.
Next Agenda-Hollin Hall Play Area where the chimney/water tank is situated
Problems are still arising at the development-re vehicles delivering materials before 8.00am.
The developer has been issued with an enforcement order for working at weekends.
Ask planning department to refer to the conditions in the plans. Cllr Alan Davies will look into this.
The lane on the left hand side just past the last cottage-before the car park is in a terrible state.
Mr Mark Gardner agreed to contact LCC Highways and inform them of the Lane

Wheels Park for Trawden

No report has been received from the Borough of Pendle-Parks Department.
The Friends of Ball Grove are against the proposal. Other sites were looked at other than the top car park.
One site was next to the existing children play area. Next Agenda.

Railings at Rock Lane

Quote-27/03/07-Marlyn Engineering Limited-To make up 3 new horizontal tubes 9 meters long steam pipe. 3 new vertical posts welded to existing bases capped tops and drilled through 3 times supply only £319.60 + VAT. To cut down existing and fit new = £210.00 + VAT
Quote P J Patten Engineering = £446.00. Councillor Clough will check the quote from PJ Patten. Next Agenda.

Victorian Toilet –Skipton Road

Marlyn Engineering have completed the work on the toilet.
Councillor Hodgson left a message that he will arrange to fit a grate at the toilet.
Require a quote for painting. Councillor Clough has some primer paint which can be used.
Councillor Crompton will contact M Caffrey for a quote. Next Agenda.

Trawden Forest Parish Stones

Compliments had been received on how good the stones looked.
Grass seeding is required around the stones, and perhaps plant some small flowers. Next Agenda.

Councillor MacDonald and Foulkes will look into the idea of inserting the website address on the notice boards.

The Parish Plan

Nothing to report

Colne Area Committee

Next meeting will be held on 12/04/07.

Planning

PLA12783-13/07/0174P

Location (plot 11) 4 Forest Bank Trawden Colne BB8

Proposal. Full erect conservatory to rear to link garage to dwelling.
Applicant Mr & Mrs Reed. Reply Date 18/04/07. No objection.

Parish Matters

Councillor Burton asked on what parts of the village had been entered for the Best Kept Village Competition.
Well Head has been entered as a special feature.

Mr Bill Lyell from Ash Street runs a gardening business and has received a 3 year contract with Thornton Parish Council.
Asked the Parish Council if they had any gardening work available around the village.

Garden at the Doctors Surgery is contracted to the Borough of Pendle at the moment.

Mr Lyell will supply a quote. Councillor Foulkes will source another quote.

Councillor Greenwood reported graffiti on mill car park substation.

Certain street signs i.e. Ash Street require repainting, but not replacing. Councillors will look around the village and report to next meeting, ask the Borough of Pendle to repaint. Next Agenda.

Councillor Hartley commented on the state of the Lane at Hollin Hall, from the end of the houses to the bridge at the development. Ask CCllr Mike Calvert to look at the Lane.

Mr Mark Gardner stated that the library had to close again due to youths causing a nuisance.

Concerned re soil which has been moved at a field near the bridge at the development. Is it okay for developers to do this?

Mr Mark Gardner asked the Parish Council if they would agree to support the art sessions as per last year.

£1300.00 is required. Sessions will be held on Thursday nights-6 week course over the summer holidays for 7 years old upwards. Community Futures have funded £1000.00. Mark will contact Russell Tenant from the Leisure Trust and report back to next meeting. Art session-Next Agenda.

Cllr Alan Davies said that Leisure Services were looking into giving out vouchers to children in the area to use the facilities in the Colne Area. Discussions are being held with the police on how to progress with the scheme.

Councillor Clough expressed concerns of wagons parking on the road side at the Cotton Tree Garden. Some wagons are parking up on a Friday night until Monday morning, area looks like a lorry park. Pavement is all broken. Office of the Traffic Commissioner to be informed of the vehicles parking in this area. Councillor Robinson said lots of people have company vehicles, which are parked up over the weekend period, which causes parking problems around the village. Councillor Crompton and Councillor MacDonald complained of the amount of litter and dog fouling of the area at Old Chelsea, the School path, and Back Lane. Councillor MacDonald had reported this recently, the Borough of Pendle had reported back that someone had visited the area. Write to the Borough of Pendle asking them to clean the area up, supply a map of the area. Councillor MacDonald had contacted Heather Shaw who works at the Borough of Pendle re energy efficiency. Will ask Ms Shaw if she would like to attend a parish meeting to explain more on saving energy.

Correspondence

Leaflet re Pendle riding festival between 25/04/07–25/08/07. Put in the notice board.
Letter-22/03/07-Audit Commission-write to confirm the appointment of BDO Stoy Hayward as auditor to Trawden Forest Parish Council for the financial year 2006/07.
Letter-21/03/07-BDO Stoy Hayward-Local Council Briefing-Spring 2007.
Letter-30/03/07-BDO Stoy Hayward-Notice and advertisement of the annual audit for the year ending 31st March 2007. Correspondence given to Councillor Galvin to complete.
Letter-15/03/07-Laura Creek 5 Gladstone Terrace. Reply to Miss Creek unfortunately the Parish Council are unable to donate money to individuals.
Letter-29/03/07-Park High School-to provide a zebra crossing on Keighley Road.
E-Mail-27/03/07-Mike Calvert-School bus service.
Letter-21/03/07-Lancashire County Council-School Bus Service.
Letter-09/03/07-Lancashire Partnership for Road Safety. Re Missing Matthew posters. Post in notice board.
Letter-16/03/07-Society of Local Council Clerks-Re Benefits of membership.
Letter-April 2007-Lancashire Fire and Rescue Service-Integrated Risk Management Plan 07-08.
Letter-20/03/07-Lancashire County Council-Borough of Pendle Lancashire Local Pendle-meeting will be held on 28/03/07-Foulridge Village Hall
Letter-23/03/07-Borough of Pendle-Council meeting 29/03/07-report on scrutiny review of festive decorations. Festive decorations-Next Agenda.
Letter-March 2007-Sutcliffe Play-latest edition of playback.

Finances

The Bank Book and statement were on show to the Council.
Remittance Advice-22/03/07-Borough of Pendle-Amount of £3996.92
Paid direct into current bank account. (Money for equipment for youth club).

On 27/03/07-Informed Yorkshire Bank of not receiving a new cheque book. Was informed that a book was issued in November 2006. Yorkshire Bank cancelled the missing cheque book and re-ordered a new book.
As of the meeting 02/04/07-New cheque book had not yet arrived from the Yorkshire bank.
The following amounts were approved to be paid by the Parish Council.
Proposed Councillor Crompton, seconded Councillor Robinson, put to vote 9 for.

Alison Clay Salary = £220.00
Alison Clay Expenses (stamps/envelopes/paper) = £8.75
Invoice 1941 dated 23/03/07-C & R Walne Engravers limited 2no Plaques. Total = £152.75
Invoice 15420 dated 28/03/07-Marlyn Engineering Limited. To repair village public toilet. Total = £1499.30
Invoice PCO00326324 dated 23/03/07-Borough of Pendle. Grounds Maintenance for 01/04/06-31/03/07. Total = £821.83
Renewal of Allianz Cornhill Policy client number C003566428. Total = £372.41

Plaques from C & R Walne received. Councillor Foulkes will arrange to drill holes in the plaques.

Allotments

Invoices for allotments will be sent out this month. Completed allotment sheet with new tenant for plots 10 and 11
E-mail to Councillor Galvin.

Councillor Burton gave her apologies for not being able to attend the next meeting on 14/05/07.

Meeting closed 9.20 pm.