

# TRAWDEN FOREST PARISH COUNCIL

## Minutes of the Meeting held on Monday the 2<sup>nd</sup> October 2006

Meeting started 7.00pm

### **Present-Parish Council**

Chairperson	Karen Galvin	Councillor	Melva Burton
Vice Chairperson	Gillian Greenwood	Councillor	Beverley Robinson
Councillor	Barry Hodgson	Councillor	Emma-Jane MacDonald
Councillor	Raymond Clough	Councillor	Adrian Foulkes
Councillor	Ian Hartley	Clerk	Alison Clay

### **Also Present**

David Pollard-Press Representative	Mark Gardner-Trawden Community Group
Cllr Mike Calvert	Cllr David Robertson
PC Mark Whitehead	Martin Creek/Jonathan Firth/Scott McDermott/Howard Nutter

### **Apologies**

Councillor Melva Crompton

### **Minutes**

The minutes of the meeting 4<sup>th</sup> September 2006, were approved and signed correct.

Proposed by Councillor Robinson, seconded by Councillor Foulkes

### **Skate park at Ball Grove Park**

Mr Martin Creek, Jonathan Firth and Scott McDermott attended the meeting to ask for help in trying to create a skate park in the Trawden area for young people. No facilities for skaters.

Design on a skate park depends on the surrounding area. I.e. how many houses surround the park?

Various skate parks are at Crosshills/Silsden/Skipton/Burnley/Accrington/Barnoldswick/Sough.

After a discussion, it was agreed that the Parish Council would write to Mr Stephen Barnes Chief Executive at the Borough of Pendle to ask if the item for a skate park can be put forward as an agenda item to be discussed further with members of the Colne & District Area Committee meeting.

Martin, Jonathan and Scott showed great interest in attending the meeting to put forward their views and possible plans to the committee members

The Parish Council may be willing to contribute to the venture for the Trawden area.

Next Colne area committee meetings are 09/11/06-07/12/06.

Jonathan Firth and Scott McDermott left the meeting 7.25pm

Mr Howard Nutter from Hollin Hall Lane attended the meeting to discuss the problems at the Hollin Hall development. Work men have gone through an electric cable, cutting power off at residential houses. No one from United Utilities is on site trying to fix the problem

Hollin Hall Road is in a terrible state, road is sinking. The road is also very dirty, as it is not being washed.

Vehicles to the site are operating at inconsiderate hours. The field is being used across from the site.

4 storey houses have roofs on.

Cllr Robertson said that the development is on as an agenda item at the Colne Area Committee meeting as a problem site.

Will contact Mr Neil Watson at Borough of Pendle to inform him of these ongoing problems and ask for a site visit.

PC Whitehead had reported to the Highways department that a wagon had damaged/scratched the lane from the site along Hollin Hall Lane. Ask Highways to inspect the road and repair.

Mr Howard Nutter left the meeting 7.35pm

### **Police Matters**

Councillor Galvin asked for the Sid sign to be positioned at the bottom of Dean Street.

It was agreed at the joint meeting that Foulridge and Laneshawbridge Parish Council would join in with the Sid sign.

The sign will be distributed at least once a month in each village by PC Whitehead. If the sign is damaged and requires repairing, all the councils will share in the cost.

Crime in the village was reasonably low last month.

4 cars have been damaged by juveniles, 2 Hopinkson Terrace 2 Skipton Road/Winewall. Two youths caught, one was from the village.

War memorial bench has been damaged.

Black base trials bike was stolen from Boulsworth Drive.

Good news-The police bid for extra help for the CBM, a PCSO will be employed to help with the day to day work/admin side.

Re the fire at the garages at Boulsworth Drive, 2 youths were seen running away. PC Whitehead visited Trawden School the day after to speak to the pupils to ask for any help in naming the youths.

Certain garages at this site are in a terrible state, dangerous to children.

Write to Liberta-Bill Hargreaves Property Services to ask for the site to be inspected, any unsuitable garages to be removed. 10 year plan review for the site-to remove all garages to make new car park for the residents.

Councillor Burton stated that a scheme is being advertised that all bonfires must be registered.

Highways Department have been contacted re the lines for Dean Street and the Muck Hole, also asked for the school lines to be re-instated.

A stop and check programme was carried out on 27/09/06, 46 tickets being issued. 1 drink driver at 10.10am.

Residents on Boulsworth Drive are to organise a neighbour hood watch scheme.

Reported that young children are riding bikes without lights in the dark.

4 houses were targeted for the theft of keys, for vehicles outside their property.

PC Whitehead left the meeting 8.10pm to attend Foulridge Parish meeting.

Write to LCC again asking for an extra bracket for the Sid sign near No 4 Lamppost on Skipton Road.

### **Parish Boundary**

Letter received 11/09/06-Borough of Pendle-Chief Executive-Re parish review, with attached map of the boundaries.

A convincing argument needs to be put to the government in support of a change. After inspecting the map it was agreed that the boundary does not need changing.

Reply thanking the Borough of Pendle, but the Parish Council are happy with the existing boundary line.

### **Land at Clogg Heads**

Councillor MacDonald stated that items have been dumped in this area again. I.e. ironing board/mattress/large branches. The site was cleared previously by the Borough of Pendle who organised a cherry picker to lift the rubbish from the site. Contact Mr Bryan Thompson Operational Services to report the rubbish.

Phone call-20/09/06-LCC Highways Simon Bucknell-line marking on Church Street. Work has been sub-contracted to a specialised company. Hopefully weather permitting; the lines could be in place in approx 4-6weeks.

CCllr Mike Calvert reported to the meeting that a new drain is to be installed on Burnley Road (clarion).

W/C 9/10/06 Lancashire Highways will start the safety measures on the corner of Church Street.

Residents have been notified but no letter has been sent to the Parish Council. CCllr Mike Calvert will look into this.

Proposals have been submitted to develop the libraries in the area, especially Trawden.

CCllr Mike Calvert left the meeting 8.20pm to attend Foulridge Parish meeting.

Mr Martin Creek asked on whom to contact re digging into the field at the back of Gladstone Terrace.

To contact planning department at the Borough of Pendle.

Re the plaques at poetry garden, Company who supplied them C & R Walne Accrington 01254 231384. To contact the company to find how the plaques can be re-painted.

Spoke of the amount of water which is still leaking at the back of Gladstone Terrace, near Mrs Shields. Problem has been ongoing now for approx 5 weeks.

Cobbles will wash away if the problem is not sorted out soon.

Contact United Utilities to report this problem.

Mr Martin Creek left the meeting 8.35pm

### **Victorian Toilet**

Received quote from S & J Engineering.

Still require another quote. Chase quote from Marlyn Engineering. Next Agenda.

### **Stones**

Councillor Clough confirmed that the stones have been returned from Acorn Stone. Drying the stones out inside his works. Once dry will fasten the plaques. Next Agenda

### **Tram Tracks/Well Head**

No information received. Councillor Foulkes stated Peter Carroll may have some history on the well. Next Agenda.

### **Parish Plan**

Re the Wind Farm, sub committee will meet on a Wednesday evening. Date to be confirmed.  
Councillor Greenwood will be on the sub committee as well. The scheme will be organised via Community Futures.

Re the equipment for the youth centre, this will be stored at the Police Station.

### **Colne Area Committee**

CLlr Robertson will speak to Peter Atkinson again re the benches.

### **Planning**

#### **PLA12354-13/06/0605P**

#### **Proposal Full Extend living accommodation into shop to form dwelling and remove shop front.**

Location 20a Laneshouse Trawden Colne BB8 8SN

Reply date 03/10/06- No Objection.

### **Parish Matters**

Councillor Greenwood confirmed that the hedges had been trimmed on Dark Lane but require the overhanging trees cutting as well. The gullies require cleaning out now. Contact Highways.

Re Naming of Hollin Hall Development

Letter to be written to Mr Stephen Barnes Chief Executive asking that all Parish Councils must be notified over the naming of any new future developments in the Pendle area.

E-Mail-20/09/06 from Mr Whiteley Borough of Pendle stating that Brierfield and Reedley are notified.

Ask for the names to be changed from Millbrook and The Spinney to the suggestions from the Parish Council i.e. Ryecroft Close, Waters Bridge and Floats Mill.

Councillor Hartley stated that Mrs Harrison at Hollin Hall Barn had told him that people are throwing dog mess into her garden.

Ask the Borough of Pendle for two extra bins in the area.

1 x Alder barrow Farm close to the bench.

1 x past Hollin Hall Barn just past the bridge.

Councillor Clough reported that United Utilities have stopped work at Winewall.

Contractors have until the 31/10/06 to complete the work.

Residents are parking on the white line which has been recently installed.

Wait until the work has been completed, if cars still park on white line. Inform PC Whitehead of the problem.

Mark Gardner spoke of youths damaging the bus shelter near the bus terminus and the problems at the garages on Boulsworth Drive. Confirmed that PC Whitehead is looking into this.

Councillor Robinson spoke of the upset of Sarah Hill re a building of a wall next to her property which now blocks the view. The wall has been erected at Pave Barn. Planning applications for Pave Barn were submitted on 05/10/04-05/07/04-04/04/05. Councillor Robinson will go and see Sarah Hill.

Also spoke of a phone call to the Borough of Pendle to ask for an old bath to be collected. Borough of Pendle agreed to collect the bath for a charge of £35.00.

Mark Gardner suggested people can contact Pendle Free Cycle.

Councillor Burton asked if a reply had been received re the railing at Winewall.

E-Mail-22/09/06-Borough of Pendle-Re Inghamite Graveyard Winewall.

Further to the request to paint the railing, estimate received for the work = £790.00. Unfortunately unable to proceed with the work at the present time due to budgetary constraints.

Councillor Foulkes will organise another quote from another source.

Waiting for prices and information from Graffiti Magic.

Councillor MacDonald will look into the correspondence from the Borough of Pendle on the children's playground.

Councillor Hodgson asked for the gullies on Wycoller Road to be cleaned out, from Slack Farm Gate to the car park.

Councillor Galvin stated that the footpath on Boulsworth Drive requires re-surfacing and de-weeding. General clean up of the area is needed. Ask Borough of Pendle to look into this as well.

### **Correspondence**

Letter-08/09/06-Lancashire Best Kept Village Competition.

Letter-06/06/06-North West Air Ambulance. Re Flight for life, operating costs for the year are 1,300,000.00.

Write to the government and Gordon Prentice MP stating that the Parish Council strongly feels that this service of the Air Ambulance should be funded by the government.

Proposed Councillor Greenwood seconded Councillor Clough of a donation of £250.00 to be sent to the air ambulance. Put to vote 9 for.

Letter-27/09/06-Borough of Pendle-Engineering & special projects-Re Countryside Access Department.

Councillor Greenwood taken details.

Letter-27/09/06-LCC County Secretary and Solicitor's Group-Wildlife and countryside act 1981-Part 111 Claim for definitive map modification order application no 804/450. Claimed deletion of public footpath no 132 Trawden Pendle Borough-No Objection

E-Mail-14/09/06-Borough of Pendle-re development at plot 20White Lee Avenue.

Complaint passed onto Mr Phil Vernon-enforcement officer.

E-Mail-20/09/06-Borough of Pendle-Public bridleway 234 Trawden Joe lane Winewall. Broken stile. Matter will be investigated reference no 3097.

Letter-22/09/06-Northern Blue Limited-Re School bus fares. Operate 977 Trawden to Park school on behalf on Lancashire County Council who set the fares. This is the only bus service operated from Trawden. For your information the revenue taken on the bus from this service is being monitored by LCC and if certain criteria are not met on revenue/cost then the service could be withdrawn after Christmas 2006.

E-Mail-Betty Taylor- re land registry. Lady who is dealing with Foulridge Parish Council is Helen Ingham at Donald Race and Newton-Burnley Office.

Mark Gardner said he will contact the company Open Spaces.

Letter-25/09/06-Borough of Pendle Housing regeneration re Pendle's landlord forum October 2006.

Letter-05/09/06-Borough of Pendle-Chief executive-Re Street Trading

Letter-04/09/06-Borough of Pendle-Democratic & Legal services-Remembrance Sunday 12<sup>th</sup> November-Trawden.

Trawden Church organises this.

Letter-12/09/06-Community car Schemes – Volunteer driver campaign.

Letter-September 2006-Lancashire Police Authority-Police authority community meetings PAC Newsletter – 'Dialogue' Colne Connected Next meeting of Colne Connected will be held on Thursday 5<sup>th</sup> October 2006 Colne Town Hall 6.30pm

### **Finances**

The Bank Book and statement were on show to the Council.

Letter and Invoice received -06/09/06-BDO Stoy Hayward LLP-Chartered Accountants-Re Trawden Forest Parish Council-Audit for the year ended 31 March 2006. Invoice total £141.00.

The Audit is now complete. No matters came to the attention of the accountants which required issuing additional letters.

A minute should be made to show that the annual return has been approved and accepted by the Council

The Parish Council have approved and accepted the Annual Return for the year ended 31 March 2006.

Proposed Councillor Robinson seconded Councillor Hodgson. Put to vote 9 for.

The Annual Return and Notice of Conclusion of Audit to be displayed in the notice boards for 14 days.

£3000 to be transferred from savings account to normal current account-transfer form signed by Councillor Galvin, Councillor Greenwood and Clerk Clay.

### **Cheques Approved/Written and Signed**

£220.00 Cheque No 000639-Alison Clay (Salary September 06)

£141.00 Cheque No 000640-BDO Stoy Hayward (year ended 31/03/06)

Councillor Macdonald said that the Garden Festival may be held on the 23/06/07.

### **Allotments**

Send reminder bills out to tenants who have not paid

**Meeting closed 9.50pm**