

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 6th September 2004

Present

Chairperson Karen Galvin
Vice Chairperson Gillian Greenwood
Councillor Barry Hodgson
Councillor Beverley Robinson
Councillor Emma-Jane MacDonald
Councillor Melva Burton
Councillor Steven Parker
Councillor Raymond Clough
Councillor Bob Jackson
Clerk Alison Clay

Also Present

Press Representative Camilla Nolan

Visitors

Mr Jim Bennett – Borough of Pendle-Planning & Building Control

Mr David Robertson – Councillor Liberal Democratic Party

Mr Lawrence Turner - “ “ “ “

Mr Bob Tomlinson – Parish Gardner

Residents from Trawden/Cotton Tree Area

Apologies

Councillor Ruth Crompton

Police Representative PC Claire Sharples

LBS PROPOSED DEVELOPMENT

Meeting started 6.30pm

Planning Application PLA10188 & PLA10189

Residents from around Cotton Tree/Ball Grove/Winewall area were invited to the meeting to discuss the proposed development at LBS Mill. Mr Jim Bennett from Borough of Pendle planning department

attended the meeting to deal with any queries. The planning application was withdrawn by the applicants prior to the meeting. Mr Bennett said that there were great concerns over the access in to the development. The proposed parking spaces for the dwelling were insufficient.

The Conservation department objected to the development.

Require better access to the development. To reduce the number of dwellings. Provide extra parking for existing residents. Councillor Galvin asked if the applicants could produce a model of the next application with details of the materials which will be used. Insist on work restrictions times.

Residents asked if Winewall Road could be looked into, re resident permit parking on the left hand side of the road. Double yellow lines on the right hand side of the road. also resident permit parking on Holme Street. Councillor Jackson asked if white lines could also be painted on Ball Grove Car Park. All issues would be looked at again on submission of new planning application.

After various discussions it was agreed that Mr Bennett would relay back to the applicant, the residents concerns.

Meeting closed 7.25pm

Mr Jim Bennett and residents re the meeting for LBS development left the meeting 7.30pm

Parish Meeting

Start 7.30pm

Minutes

The minutes of the meeting 5th of July 2004, were read and passed correct, proposed by

Councillor Greenwood, seconded by Councillor MacDonald.

The minutes of the meeting 9th of August 2004, were read and passed correct, proposed by Councillor Parker, seconded by Councillor Burton.

Planning

Planning matters brought forward for visitors who attended the meeting

Application No PLA10362-13/04/0655P

Briermead Lanehouse Lane Trawden BB8 8SN-Erect domestic extension to side/rear.

Residents from Lanehouse Lane attended the meeting expressing concerns over the proposed development. No pink notices were visible. The extension is too close to the boundary of the tram tracks. An objection to be sent re the tram tracks, if damage is made to the cobbles; these will have to be re-instated. To send with the letter copy of the original planning permission from the Borough of Pendle application PLA7030-13/00/0513P underlining conditions part 5 & 6.

Application No PLA10345-13/04/0639P

25-27 Parrock Farm Lane Top Trawden BB8 8BU-Convert barn to 2 dwellings.

Councillor Clough declared an interest and left the meeting at 7.50pm. After discussion the Council agreed there were no objections to the proposed development. Councillor Clough re-entered the meeting at 7.55pm.

New Gardener for Parish Gardens

Mr Bob Tomlinson attended the meeting to introduce himself to the Council, said he had already started some work on the bus terminus. Councillor Galvin stated that some of the coping stones at the garden at Cotton Tree Lane had been knocked off. Mr Tomlinson said he would look into this.

It was agreed by the Council if Mr Tomlinson required any funding to contact Clerk Clay. Councillor Galvin can authorise up to £50.00 over the telephone.

Councillor Hodgson said that the 2 notice boards were made. It was agreed by the Council that one would be situated at the Cotton Tree Lane garden, the other outside the Community Centre.

Minutes/agendas for the meetings will be displayed. Agreed locks should be on the boards.

Traffic Issues

Councillor Galvin passed a letter around the meeting which would be posted to residents of Trawden, for individual names and addresses to be inserted and then sent to County Councillor Jean Yates at LCC, asking for the speed limit to be reduced from 30mph to 20mph.

Letters would be posted out by Councillors and residents who volunteered at a previous meeting.

Require approx 500 copies. Councillor Parker agreed to photocopy the letter.

Write to County Councillor Jean Yates, with the Council's intentions.

Councillor Burton presented a Newspaper clipping re a mobile matrix speed sign (from the Craven area) which tells drivers to slow down/informs them of the speed limit. The mobile costs £3,500.00.

Write to Laneshawbridge/Foulridge Parish Councils to see if they would be interested in joining at the mobile for use in all 3 villages. Councillor Burton has applied to Lancashire Partnership Highways for an action pack. Councillor Burton to forward info to Clerk Clay.

Write letters to Local Constabulary/Borough of Pendle-Highways explaining what the Council are trying to organise and ask for their support. Cc the letters to PC Sharples.

Clerk Clay presented the Council with sketches supplied from Mr Royle, Headmaster from Trawden Forest Primary School, which children had designed. The council were interested in two of the designs. Contact Mr Royle-re laminating the designs.

Councillor Burton stated that there is a road safety week in October. Date to be confirmed. To arrange with the local press to do a feature.

Declaration of Acceptance of Office/Code of Conduct

Councillors returned completed forms back to Clerk Clay. To be sent to Borough of Pendle Legal services department.

Waste Bin

Now situated at Cotton Tree Garden

Benches

To be on next agenda.

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Road at Well Head/New Row

Councillor Burton stated that the road is in a terrible state. Asked the Council for a contribution

to help repair the road. Councillor Jackson said he lives on the road as well, residents previously

put in a kitty to repair it themselves. Councillor Burton proposed a contribution, seconded Councillor Galvin. Put to vote, proposal rejected as this could start a precedent

Public footpath-Well Head Steps

Councillor Burton said that the steps at Well Head require some work. A resident stated he would repair and make good. requires sand and cement. Councillor Robinson proposed, seconded Councillor Parker. Put to vote, 9 for, Councillor Burton to produce invoices for payment.

New Sign at Well Head

The sign requires some attention. Councillor Hodgson stated he had not had time to look at it.

Councillor Hodgson will contact a sign writer. Councillor Jackson stated a car (not a residents) was left on the village green for a week.

Clerk Clay to organise notices saying "You are parking on land belonging to Trawden Forest Parish Council for residents only" notice to have the TFPC Logo.

Grate on Colne Road

Councillor MacDonald stated that the grate on Colne Road outside the Sun Inn is very dangerous.

Inform United Utilities. Councillor MacDonald to E-Mail Clerk Clay with more details

Trawden Forest Signs

To be on next agenda

Tram Tracks

Councillor Hodgson stated he had contacted Mr Andrew Crawshaw asking him to make the retreat on the tram tracks.

Victorian Toilet

Councillor Jackson stated various bags of rubbish had been left by the toilet. Contact Borough of Pendle-Fleet Street to organise collection.

Councillor Galvin read out a letter received from Pendle Heritage Trust re the toilet becoming listed.

Councillor Greenwood to put together a port folio, this to be sent to Department of Culture Media and Sport (DCMS) in London.

Contact Mr Tomlinson-Gardener ask if he will maintain the toilet.

To put on the January 2005 agenda-re-grant to maintain it.

Ball Grove Car Park

To be on next agenda.

Colne Area Committee

Councillor Crompton will not be able to attend. Councillor Burton to go in replacement.

Police Matters

Councillor Galvin read out a letter from PC Sharples.

Crime

12/08/04-17/08/04-A number of flag stones stolen from Clogg Heads

Overnight 14/15/08/04-Chimney pots and plant pots stolen from outside two addresses on Cotton Tree Lane.

Overnight 24/25/08/04-A registration plate stolen from a vehicle on Cotton Tree Lane-R Reg Clio.

Overnight 27/27/08/04-Vehicle broken into on Boulsworth Drive forced drivers side lock to gain entry CD player stolen.

Overnight 27/28/08/04-Vehicle broken into on Lane House Lane forced drivers side lock to gain entry

CD player stolen.

27/08/04-Between 21.00-23.45 hours-Burglary in a dwelling on Cotton Tree Lane offender climbed through upstairs transom window using ladders, which were left in rear yard. Property stolen.

04/09/04-0500 hours-A quad bike was stolen from Lane House Lane a witness saw it drive off followed by a dark coloured land rover type vehicle. Quad still outstanding stolen.

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Other Police matters.

PC Sharples wrote she had the first PACT Meeting last Thursday, the main issues that came out of it for Trawden was speeding in the village. Spoken to the Trawden Community Action Group which is keen to obtain funding to help with this matter. PC Sharples said re the traffic issues to continue with positive action and enforcement. Pendle Borough Council must take some responsibility re the signage and speed calming measures.

Wrote that the figure for installing CCTV at Wycoller is £40,000 for the camera and electricity. LCC do not want to pay so much and may pay up to £20,000. In process to apply for funding.

Other matters reported to P C Sharples-parking problems outside the school. Dog fouling on Back Lane which will be looked into. One juvenile nuisance reported on Boulsworth Drive, which will be addressed.

Parish Matters

To be taken of the agenda.

Correspondence

Letter from Church of Saint Mary the Virgin Trawden-Re donation for the church hall.

Councillor Galvin stated that the Parish account had a balance of £19,887.53. Councillor Jackson proposed the amount of £1000.00, seconded by Councillor Clough. All councillors were in favour of this.

Letter from Trawden Garden Festival-re contribution for 2005 festival. Councillor Galvin proposed £350.00, seconded by Councillor Robinson. Send Letter asking that the group might in future retain monies for the 2006 festival, before distributing to the nominated charities.

Letter from Lancashire Fire & rescue service-re 2004/2005 best value performance plan on the website.

Letter from LCC-Education & Cultural services-re-database of the parish council. Reply with correct details.

Letter from LCC-re local transport plan-annual progress report 2004,

Letter from Office of the Deputy Prime Minister-re draft code of conduct/review of restrictions on political activities of local government employees.

Letter/Invoice from Mr Ian Haydock-re E-Mail address-Councillor MacDonald to contact

Mrs Wendy Haydock.

Letter from LCC-Update for 2004 school organisation plan 2003-2008. Councillor MacDonald to look through the details.

Letter from Mr Stephen Land-Re apologies to Councillor Robertson, on incorrect legal matters.

Letter from Powergen-re turbine wind farms.

Letter from Borough of Pendle-re Pendle's strategic plan updated AtoZ.

Letter from LCC-re cemeteries and crematorium services.

Letter from Office of the deputy prime minister-re local government review.

Notice of application for transfer of licence-re Trawden Arms public house.

Letter from Borough of Pendle-re declarations of interest.

Minutes of Council & Committees-Borough of Pendle between 5/04/04-23/06/04-Contact them cancelling us from their mailing list.

Letter from LCC-re quality parish & town council scheme

Letter from ICT Matrix project-latest newsletter.

Letter from Borough of Pendle-re launch of Pendle walking festival.

Letter from Borough of Pendle-re Pendle wayfarer presentation.

Letter from Lancashire Highways Partnership-re Pendle countryside access forum. Councillor Greenwood to look through the details.

Letter from BE Group-re rural sub group meeting on 15/09/04 6.30.pm Colne Town Hall.

Finances

Cheques Approved/Written and Signed

Clerks Wages - £125.00 (July 2004)

Clerk Expenses- £30.00 (Quarterly)

Trawden Forest Primary School – £250.00 (Arts festival)

Trawden Garden Festival - £350.00 (2005 festival)

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Parish Matters

Councillor MacDonald presented the Council with a letter sent to a resident on Colne road re the

Ash Villa garage site, declaring it is surplus to the Council's requirement-Notice to quit. Write to the Borough of Pendle stating that this will create an extra four cars parking on Colne Road.

Councillor Jackson expressed concerns over cars parking on the grass next to the Old Post Office

on Trawden Road. The bus shelter has been painted. Contact Borough of Pendle- re being aware of this/who authorised the colour?

Councillor Jackson stated that the trees into Ball Grove park on left hand side require cutting. Contact Borough of Pendle.

Councillor Jackson stated that the lamppost on Winewall Lane is covered by ivy blocking the light.

Councillor Jackson to confirm no of Lamppost to Clerk Clay.

Bannister Close/Holme Crescent playing field to be on next agenda.

Poetry Garden to be on next agenda.

Mark Gardner asked the Council if he could invite a representative from Community Futures to attend the next meeting on the 4th of October 2004, to give a demonstration.

To be on next agenda

Meeting closed 10.05pm.

