

## TRAWDEN FOREST PARISH COUNCIL

### Minutes of the Meeting held on Monday 10<sup>th</sup> May 2004

#### **Present**

Chairperson	Karen Galvin
Vice Chairperson	Gillian Greenwood
Councillor	John Edmondson
Councillor	Raymond Clough
Councillor	Ruth Crompton
Councillor	Beverley Robinson
Councillor	Emma-Jane MacDonald
Councillor	Melva Burton
Councillor	Barry Hodgson
Clerk	Alison Clay

#### **Also Present**

Press Representative	Fiona Ritchie
Police Representative	PC Claire Sharples
Visiting Councillor	David Robertson

#### **Visitors**

Derek Cadwallader  
 Martin Mulligan  
 David Barraclough

#### **Apologies**

Councillor Bob Jackson

The minutes of the previous meeting were read and passed correct, proposed by Councillor Beverley Robinson and seconded by Councillor Ruth Crompton.

#### **Hollin Hall Development**

Martin Mulligan, Derek Cadwallader, David Barraclough, attended the meeting to discuss the proposed development of Hollin Hall Mill. Acting on developer's behalf. Previous planning application was for 47 apartments, now has been reduced to 39. Issues were brought up regarding the Bowling Green. David Barraclough-Architect gave brief description of the plans, which was shown to the Council. Relocate sub station-Build a new one and then demolish existing one.

Councillor Greenwood expressed her concerns over the parking of cars at the end of the development when the weather is bad. Councillor David Robertson also expressed his concern that car parking was a major issue.

P C Claire Sharples entered the meeting 7.50pm

Discussion arose regarding the bowling green. The new developers own the land, It was agreed negotiations are required regarding this.

Visitors Mr Cadwallader, Mr Mulligan, Mr Barraclough left the meeting 8.02pm.

Councillor Clough and Councillor Robertson discussed the planning; Councillor Robertson said that the developers know how many dwellings can be built on the site. It was agreed to wait for the actual planning application to come through. Councillor Galvin said Martin Mulligan had approached her regarding the plans when she invited them to the meeting. Any issues regarding this to be on next agenda.

## **6**

### **Car Parking on Boulsworth Drive**

Councillor MacDonald spoke of complaints by Mrs Kath Monk. People are leaving vehicles on Boulsworth drive, who, do not reside there.

There was a chemical spillage out of a vehicle on the Back Holiday Weekend.  
P C Sharples said if vehicles are left for over 1 week, then the vehicle could be checked out.  
Will monitor the situation.

### **Bank Holiday Clean Up**

Skips have been ordered for Friday the 28<sup>th</sup> of May 2004, Fiona Ritchie to advertise in the Press again.  
Litter pickers-Councillor Burton will collect around Winewall, Councillor Galvin on Rock Lane, Councillors Crompton and Robinson will collect Colne Road/Mire Ridge. Councillor MacDonald on Church Street. Advertise in Press, that Councillors will be out collecting litter.

### **Notice Boards**

Councillor Hodgson said the Notice Boards are at the works being galvanised.

### **Waste Bins/Benches**

Councillor Jackson dealing with these. To be on Next Agenda (Garden at Cottentree).

### **Wall at Church Street**

Councillor Crompton presented the meeting with a plan of the proposed garden feature.  
Reported that the Bench is broken. The Council approved the plan. Write letters and enclose plan to Mr David Whitaker and Mr Alain Rolland, asking them to reply within 7 days of receipt of letter, with any comments. If no objections contact Simon Riley Tel: 0775 438 7163, to see if interested in quoting for the work.

### **Colne Area Committee**

Nothing to report.

### **Clerk Expenses**

Cheque required for £130.00-(April). Underpaid by £5.00 last month.

### **Old Parish Stationary/Numbering of Minutes**

Old stationary to be kept. Numbering of Minutes is required by the Audit. To re-start numbering. Minutes must also be signed.

### **Police Matters**

PC Sharples spoke of new Police Surgery to be held on Tuesday 25<sup>th</sup> of May 2004, between the hours of 5.30pm-7.30pm, at Trawden Police Station. Fiona Ritchie to advertise in the Press.  
Spoke of Neighbourhood Watch. No one yet involved. Advertise in the Press.  
Juvenile Nuisance-No Youth Club. Waiting for staff to run it again.  
Young Children are riding scooters around the village. If the children are under age, they should not be on the main road.  
Ball Grove Top Car Park- Problems with boy racers, one boy crashed his vehicle, friend went through the windscreen.  
Problems on Church Street. Have notified Traffic Sergeant in supplying cameras.  
Wycoller Country Park-No Crime Reported.  
Meeting with park ranger. Waiting for United Utilities to come to inspect for power supply. Requested this approx. 1 month ago.  
Cars parking at Winewall. PC Sharples said had been up there several times to inspect the situation. Will still monitor this situation.

### **7**

### **Crimes**

Up till 1/05/04 – 11 Crimes reported – compared to Horsfield of 74.  
Brookside garage on 25/04/04 – between 10.10pm-11.40pm, thieves tried to steal a bike. Supposed thieves are from the Bradford Area. A green vehicle Reg No: P256 MTW was seen in the area of the crime.  
Burglary – 24/04/04 approx 3.00pm Camcorder was taken.  
Holme Street – 09/04/04 - Garden Shed was broken into-Garden tools were damaged. Nothing taken.

Old Chelsea Bakery windows smashed. Clio Car-forced rear side window open stereo was stolen.

Between 03/04/04-05/04/04 Scrap metal stolen from Hollin Hall Mill.

Councillor Hodgson said a dog was run over on Thursday 06/05/04. On the road near Aireys Farm. Require sign posts "cows on road". It was suggested to contact Ray Wallis-Pendle Borough Council.

PC Sharples spoke about PACT, which means Police and Community Together. Mr Graham Parker from the trawden shop, will represent the village.

Councillor Galvin said a person had made a complaint regarding the park at Ball Grove. A young child had gone down the slide, which was found to be covered in sick from another person.

The Ball Grove Park is being used by under age drinkers. P C Sharples will enquire into the lighting situation.

Councillor Robertson stated the Borough of Pendle is also looking into this problem.

Councillor Edmondson reported a dog loose, without collar. P C Sharples suggested trying and getting photos of the dog to pursue the owner.

## Planning

### Field Shelter for Equine use off New Row Winewall

People have complained over the lack of pink notices. Councillor Burton left the meeting, being the applicant under discussion. It was agreed a letter be sent to planning asking for this application to be put to Colne Area Committee.

Councillor Burton re-entered the meeting.

### 17 Boulsworth Drive, Trawden - No Objections.

### Former Chelsea Bakery, Clogg Heads, Trawden

It was agreed a letter of objection be sent to planning, stating that 2 parking spaces per dwelling are needed in Trawden. Also the access via Clogg Heads is unsuitable.

### White Lee Head Farm, Lanehouse. Trawden

Councillor Hodgson left the meeting, being the applicant under discussion.

Have already received outline planning permission - No Objections.

Councillor Hodgson re-entered the meeting.

### 103 Skipton Road Trawden – No Objections.

### 19 Wellhead Winewall – No Objections.

## Parish Matters

Councillor Edmondson spoke of the rubbish still being left outside Old Black Carr Mill development.

A letter was read out from Bryan Thompson Borough of Pendle, which stated the bags are only put out on collection day.

Agreed another letter be sent stating this is not the case, as black bags were out on the road the night of the meeting.

Councillor Edmondson said he was on the Rec. when a man was setting up to fly his model aeroplane. He approached the man, explained it was not allowed. The man was not aware of this.

No signs are visible on the Pavilion. Write to Colin Patten- Borough of Pendle asking to re-issue new signs.

Councillor Greenwood spoke of part of Back Lane from Alder barrow gate upwards still requires extra Work. To contact Highways, Engineering.

## 8

### Parish matters cont

Councillor Clough enquired over the Car Parking issue at Ball Grove Car Park. No reply received.

Spoke of the New Garden at Cottontree-Footpath at the back of the garden facing Standroyd most of the flags are broken.

Pavement requires re-flagging. Write to Borough of Pendle asking them to take a look.

Councillor Clough spoke of the previous meeting when Councillor Jackson had received invoices for the garden at Cottontree, stated would try and get them itemised. Councillor Clough thought the billing was quite expensive. Speak to Councillor Jackson at next meeting.

Also spoke of a tree, which has been planted at the garden, was concerned, one of the new trees, when mature will push the wall out. Councillor Hodgson agreed to take a look.

No water at the well at Winewall. Well is in a grubby state.

Agreed Well at Winewall to be on next Agenda.

Councillor Clough spoke of the road at Lane Top where it meets Winewall Lane. Pot holes in the road. and the road is very smooth. Requires some attention. To contact Highways, Engineering.

Councillor Crompton was also concerned, about the same road as Councillor Clough.

Councillor Crompton spoke of a development on Leyland Close. A person has concerns over a large tree on the development. Tree is approx 75 years old. Does it have a TPO on it? Has the planning been granted? Send letter to Chris Binny Borough of Pendle asking for his comments.

Still debris outside old Josephs Farm, Waiting reply from Environmental Health.

Councillor Crompton spoke of Trawden Garden Festival-proposed by Councillor Burton, seconded by Councillor Macdonald, for Councillor Crompton to make an arrangement up to the value of £25.00.

Councillor Robinson spoke of the previous meeting, re the footpath at No18 Laughtons that required re-instating. There had been various, very heated telephone calls regarding this footpath. Mr Bulcock from Nicol House Farm was annoyed that we had written to the Borough of Pendle, involving them.

Councillor Robinson proposed that in future any queries relating to similar matters, be discussed with the members of public, and hopefully resolve problems before informing Borough of Pendle etc.

The Council agreed this.

Driving from the Mire Ridge, on the left hand side of the road just after the Cemetery Lodge.

The Trawden Sign in Missing. Write to Borough of Pendle to have re-instated.

Councillor Robertson presented the meeting with a report from Simon Dean-Borough of Pendle regarding the Tram Tracks.

This report will be discussed at the Colne Area Committee meeting on

Thursday 13/05/04. Councillor Edmondson spoke of the Tram Tracks being dangerous, due to the vehicles passing up them at speed. Certain part of the Trams Tracks has cause for concern. At a previous meeting Mr Andrew Crawshaw offered to dig into the side of the track.

Proposed Councillor Edmondson, seconded Councillor Galvin that some form of retreat is required

at the bottom of Ash Street. It was put to vote 5 for, 3 against, 1 abstained.

Write to Borough of Pendle asking for permission to make a retreat.

Councillor MacDonald spoke of tipping at Old Chelsea Bakery, 2 settees etc. Write to the Environmental Health informing them of this problem.

Councillor MacDonald spoke of the well on Skipton Road before the Victorian toilet requires some work. It was agreed this to be on the Next Agenda.

Councillor MacDonald spoke of the footpath at Forest Bank in a bad state. Write to Highways.

Councillor Burton enquired about the railings around the graveyard at Winewall. Written to Alan Binns-Borough of Pendle-stated he would go and assess the work required. Waiting for reply.

The plants at Cotton tree Garden are in need of watering. Councillor Clough said he would water them.

Contact Simon Riley to see if interested in doing the gardening. How much does he charge?

Councillor Burton stated the bottle bank at Heifer lane has been removed. Councillor Galvin stated this is because the council have supplied homes with re-cycling boxes.

## 9

### Correspondence

Letter received from Colne and District Committee re future meeting dates and confirmation of Councillors Crompton and Burton to represent the Council.

Received telephone call from Mr David Morris Conservation and Environmental Improvement Officer from Borough of Pendle regarding Conservation area for Trawden.

Agreed by Council to invite Mr Morris to the next meeting in June 2004.

Letter received from Trawden Ladies Choir thanking the parish for the donation of £50.00.

Letter received from Borough of Pendle-Pendle Countryside Access Forum-Copy of minutes from 19/04/04.

Letter received from Borough of Pendle-for Notice of Election to be displayed on Notice Board.

Councillor David Robertson and Press Representative Fiona Ritchie left the meeting 10.00pm

**Finances**

Cheques Written/Approved/Signed

Clerk’s Wages - £130.00 (April) last month cheque - £120.00-wage should be £125.00 per month.

Cheque for HLB Audit - £141.00 – Accounts for 2001-2002

Cheque for HLB Audit - £141.00 – Accounts for 2002-2003

Received cheque from Borough of Pendle, for Grant & Precept for £12,160.00.

Paid into the bank account.

Total Amount in Bank as of the meeting = £23,100.00.

**Audit**

Councillor Galvin stated the Audits for 2002 and 2003 were now complete. The reports were presented to the Council to read.

The Council has now accepted the annual return.

The conclusion of the Audit is to be displayed in a public place. Councillor Robertson suggested showing it at the Trawden Library. Agreed by Council. Take to Library Tuesday 11/05/04.

The Accounts were accepted proposed by Councillor Hodgson, seconded by Councillor Greenwood.

The audit states that the accounts must be checked by a independent auditor, before being sent to the Audit Office. It was agreed that Clerk Clay contact the clerks for Foulridge and Laneshawbridge to see what procedure they follow.

Also stated that the minutes of meeting are to be numbered. The numbering minutes to start as of the last meeting of 05/04/04.

**Allotments**

Councillor Galvin spoke of the prices for the allotments. Submitted to the Council copies of different price bands.

**Bristol**

- Chalet Gardens - £50.50
- Rent for large plots (270-420 sq. yds) - £33.00
- Rent for medium plots (180-269 sq. yds) - £24.50
- Rent for small plots (90-179 sq. yds) - £17.00
- Rent for plots below 90 sq. yds - £8.50

**10**

**Birmingham**

Small (Cat A)	£13.50	£6.75
Standard (Cat B/C)	£17.25	£8.65
Large (Cats D/E)	£24.75	£12.40

These are transitional rates payable from the 1st of January 2004 to 1st October 2004

Early Payment discount is £2.25 Full (£1.15 over 60)

2005

	Full	Over 60 Rate
Small (Cat A)	£19.00	£9.50
Standard (Cats B/C)	£24.00	£12.00
Large (Cats D/E)	£34.00	£17.00

#### Blackburn

To achieve a reasonable increase above inflation which will assist the Allotments Budget, and in an effort to maintain good working relationships with plot-holders, it is proposed that a compromise rent of £40 per annum be applied from April 2002, with a concessionary rent of £30 per annum. It is further proposed that future rents be increased in line with inflation for a period of five years after which a comparable review exercise should be undertaken.

#### Calderdale

Allotment plots are available in a number of areas within Calderdale with plots ranging in size from 90 to 500 m<sup>2</sup>. Rents are based on the size of the individual plot, a standard plot being 250.84 m<sup>2</sup> (300 yds<sup>2</sup>).

Commencing January 2004 the rents on Community Service sites, for a standard plot, will be £22.50. [Passport to Leisure](#) holders who have a plot on Community Services managed sites are eligible for a 40% discount.

The allotment rents have not been increased for some time.

At present we charge .25p per sq yard per annum. This means the smallest plot costs £1.63 and the largest plot costs £22.50. I think it is time for a review of the allotment rents. In my opinion it would be much easier to manage if we classified the allotments into bands and charged one amount for the band.

My proposal is: -

			After 5 years
BAND A	SMALL LESS THAN 150 SQ YD	7.50	10.00
BAND B	SMALL LESS THAN 250 SQ YD	10.00	12.50
BAND C	MEDIUM LESS THAN 360 SQ YD	12.50	15.00
BAND D	MEDIUM LESS THAN 450 SQ YD	15.00	17.50
BAND E	LARGE LESS THAN 550 SQ YD	17.50	20.00
BAND F	LARGE LESS THAN 650 SQ YD	20.00	22.50
BAND G	LARGE LESS THAN 750 SQ YD	22.50	25.00
BAND H	OVER 750 SQ YD	27.50	30.00

#### 11

Rental income would rise from its present rate of £302.06 to £457.50 in 2004. The maximum increase anyone would pay is £6.25 per annum.

**I FURTHER PROPOSE THAT RENTS RISE BY 50P PER BAND OVER THE NEXT 5 YEARS.**

Even with these increases our rents would still be low.

The Council agreed that the prices for the allotment are to rise according to which band they fall in. Approved for the 5 year. Proposed by Councillor Hodgson, seconded by Councillor Robinson.

Meeting closed 10.15pm

12